

**REPORT ON THE 3rd CONSORTIUM COORDINATION MEETING
2nd – 3rd December, 2015**

General data:

The 3rd Consortium Coordination Meeting (CCM) of the FUSE TEMPUS project took place at Otto-Friedrich University, Bamberg (Germany). It was carried out in the period from 02nd-03rd December, 2015.

Objectives:

The aim of the third CCM was to present and analyze the progress of the project so far, and to present action plans and give recommendations for the activities that follow in the future.

Participants:

The Attendance Lists for two working days of the third CCM are available on the MNGT platform, for consortium partners only, in the relevant folder in the WP8 – MNGT section.

Wednesday, 2nd December and Thursday, 3rd December (21 participants plus 1 via Skype)

Prof. dr Biljana Mišić Ilić, University of Niš

Prof. dr Vesna Lopičić, University of Niš

Doc. dr Vladan Pavlović, University of Niš

Milica Radulović, MA, University of Niš

Olivera Mijatović, MA, University of Kragujevac

Prof. dr Juan Antonio Perles-Rochel, University of Malaga (UMA), Spain

Dr Andreas Weihe, University of Bamberg

Alexandra Wolf, MA, University of Bamberg

Dr Emilija Lipovšek, University of Bamberg

Martin Glogar, MA, Masaryk University, Brno

Radka Vičarová, MA, Masaryk University, Brno

Anna Stadnicka, MA, Jagiellonian University, Krakow

Prof. dr Marek Frankowicz, Jagiellonian University, Krakow

Dr Edin Dolićanin, State University of Novi Pazar

Prof. dr Zita Bošnjak, CONUS

Prof. dr Miodrag Lazarević, University of Belgrade

Jelena Jević, MA, College of Tourism, Belgrade

Ivana Kovačević, MA, MESTD

Dunja Malbaša, MA, University of Novi Sad

Milan Videnović, SCONUS

Petar Debelnogić, SCONUS

N.B. Prof. Mike Dawney from Middlesex University participated and reported on WP6 and quality assurance issues via Skype

The CCM Agenda is available at the end of this report and in the relevant folder in the WP8 – MNGT section on the MNGT Platform:

http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=87

Wednesday, 2nd December, 2015

Welcome and Opening of the CMT Meeting

After the registration of the participants from all partner institutions, the meeting was officially opened by Prof. dr Sebastian Kempgen, the vice-president of the University of Bamberg and Dr Andreas Weihe, the Head of the International Office, who welcomed the project and the participants, and emphasized the new developments in partnerships, more scholarships for RS partners' students and further cooperation with RS partner HEIs.

First Session: Project Progress

The overall technical, organizational and financial project progress

The overall project progress was described by the Project Coordinator Prof. dr Biljana Mišić Ilić. Her presentation of the overall project progress and her WP8 - management progress presentation are available at: http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=88 .

The focus was on the progress that happened since the Consortium meeting in July at SUNP, i.e. from 1st July till end November 2015. Prof. dr Misić Ilić stressed that most of the activities are going on as per workplan, and that some rescheduling proved useful, and that most of the activities are expected to be finished as planned or a bit later, but still in no way endangering the overall completion during the project. This particularly refers to WP3 activities and especially to SCONUS involvement, which, after 2nd Consortium meeting has improved.

While presenting particular WPs progress in general terms, Prof. Misić Ilić drew attention to several issues that are of particular interest to be discussed later in detail (such as ways to

enhance services for internationalization and mobility, and especially availability and visibility of courses in English).

Prof. dr Misić Ilić especially appealed to RS non-HEI partners, CONUS and MESTD, to encourage, promote and if possible make some obligatory recommendations regarding courses in English, course catalogues, accreditation of study programmes/courses in English, student and researcher visas for foreigners (with Ministry of Internal affairs), promotion of RS HEIs abroad (with Ministry of Foreign affairs), etc.

Prof. Misić Ilić also talked about the links with SIPUS project, at which Consortium meeting she was present in November 2016, and the interproject coaching and joint dissemination activities, to take place at TREND conference in February 2016, after obtaining the approval from EACEA.

Interim report and EACEA feedback

This was presented by Milica Radulović, MA, UNI. She congratulated the partners for the timely input and excellent commitment to the project and indicated the important dates:

Interim report submission , 30.05.2015.

Request for second installment payment submission 30.07.2015.

EACEA feedback on the interim report received on 28.09.2015.

Second installment from EACEA received on 01.10. 2015.

Ms. Radulović highlighted the favourable comments from the EACEA feedback (available at link: http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=51) and drew attention to the recommendations, related to more prominent student involvement, English language courses for teaching staff, and HEI standards for internationalization to be proposed and adopted.

In the presentations (on WP4, and SCONUS) that followed, as well as the discussion, the Consortium management team acknowledged the recommendations and discussed ways how to address them.

DEVELOPMENT WP reports related to outcomes

WP 1 was presented by Olivera Mijatović MA, UNIKG. She focused on legislation and procedures that have been adopted or are pending. Ms Mijatović reminded RS HEI partners to upload the documents listed in the questionnaire for their institutions in the Outcomes section at the MNGT platform, since only UNIKG and UNS have done so in the requested time. Ms Mijatović stressed that many documents that are produced by partner HEIs are not just project outcomes, but also primarily HEIs outcomes and are to be used by other Erasmus programmes. She also talked about the Erasmus charter, not yet signed by Serbia, and the need to sign interinstitutional agreements respecting Erasmus principles, to have

transparent procedures, and networks providing support services. A procedure for all Erasmus programmes should be on HEI's website. Regarding the new frameworks and procedures and documents that have been adopted or are pending at RS HEIs, they do not have to be the same, they should respect institutional policies, but they should be synchronized. The presentation is available at link:

http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=88

WP2 leader Ivana Vujkov's report was presented by Dunja Malbaša, UNS. It focused on mobility-related services and promotion activities enhanced/established (international offices, network of Erasmus coordinators, websites, etc.). A checklist of questions was presented to remind the RS HEI partners about outcomes and outputs. The presentation is available at the link: http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=88

Discussion:

The issue of course catalogue in English for each HEI was discussed in detail. EU partners pointed out that it is not just the issue of the list (catalogue) but the fact if the courses are really taught in English in reality.

As for making the database, Prof. dr Marek Frankowitz (UJ) advised that it should be as simple as possible, it should provide the names of courses, and later it can be elaborated, (e.g. name, subject area, number of credits). UNIKG, the only RS partner who has made the catalogue, did it by making the list in English and the translation of the document for course/study programme accreditation, which is already listed in Serbian. Prof. dr Vesna Lopicic (UNI) suggested that the course catalogue should have a list of courses taught in English and a list of all courses (taught in Serbian), translated into English.

The following discussion focused on the problem of having more courses in English and EU partners provided various models of their experience and suggestions for RS partners. At Masaryk University, in the beginning, a special programme for foreign students was created, in English. As UJ suggested, the first step could be Interdisciplinary courses, it is necessary to make the first step and then create a pool of courses, each institution can have its policy. Dr Andreas Weihe (UNIBA) pointed out that there are two things to do: creating a database of programmes and degrees, this is for degree seeking students, and another thing is offering courses in English, this is good for exchange students. HEIs should be explicit when making the list of courses, whether it is in English or it is in Serbian so an exchange student can see if the language in class is Serbian; maybe we do not have many students who need classes in English. Prof Juan-Antonio Perles-Rochel suggested that it may be useful to duplicate the course, to offer it in English and Serbian.

Prof. dr Zita Bošnjak (CONUS) pointed out that CONUS could have an important role in this task, and ask all HEIs to provide lists, in two phases: a list of courses that are already in

English, then followed by the unified table of courses with additional relevant information, e.g. a contact person.

Prof. dr Biljana Misić Ilić proposed that new legal initiatives and activities done by CONUS, MESTD and their workgroups should take into consideration the idea that at least one course per study programme should be taken in English (or a world language), in order for a student to get a degree. It would be good both for teachers and students. This would increase the number of courses taught in foreign languages.

Prof. dr Misić Ilić also asked the representative of MESTD to initiate the recommendation that MESTD should allow for courses to be accredited in English, not just whole study programmes.

WP3 activities dealing with capacity building trainings and creating future databases were presented by Prof. Miodrag Lazarević, BU. His presentation is available at the link:

http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=88 .

It was stressed that trainings (A3.1 and A3.2), although postponed, have now been completed as planned, and trainings in RS, at HEI partner institutions, were particularly successful, contributing to skills development and awareness raising. The activities in progress (databases and student networks) are done in cooperation with administrative staff from BU and SCONUS.

WP3 is currently conducting a survey at RS HEIs, about capacity for internationalization and available courses in English and obstacles. The data will be available and analyzed in a report by February 2016.

Prof. dr Misić Ilić suggested that all the extensive analyses carried out in all four DEV WPs, along with the specially developed questionnaires, which mapped the current situation in various aspects of internationalization at RS partner HEIs, should be presented in a publication, after the completion of WP3 analysis. This will be a very visible and practically usable detailed analysis.

The proposal was accepted.

WP4 leader Prof. dr Savka Blagojević's report on language support was presented by Prof. Biljana Mišić Ilić, UNI. The presentation is available at the link:

http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=88 .

WP4 activities are slightly behind the schedule and are expected to be finished a couple of months later than planned since preparatory work takes a lot of time, and the lack of dedicated staff at partner HEIs for this is evident.

Since the activities related to this WP have been explicitly mentioned in the EACEA feedback recommendations on the Interim report, the coordinator Prof. dr Misić Ilić invited the partners, especially RS HEIs, to examine the financial options for organizing the real classes for university teachers who will teach in English, not just provide a model course support.

It was recognized that overall HEI commitment to this task is essential, and English language capacity of teaching staff should include not just the English language but the capacity to teach in English, i.e. special teaching skills and the support course should provide that, rather than just language instruction. EU partners commented that all or almost all younger teachers are expected to be able to teach in English, and there is no special testing.

Report from SCONUS was presented by Mr. Milan Videnovic, and is available at link:

http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=88

SCONUS recognized its delayed involvement in the project, but since June 2015, there have been several important activities, related to trainings, establishing contacts with ESN, and outlining some legislative initiatives that will be beneficial for the students who will be involved in the buddy network. However, it was recognized that the responsibilities of buddies should be clearly outlined, as well as the line of cooperation with the administration of the HEI (university and faculty). A short guide for buddies should be an outcome. SCONUS also plans to organize a training for students, with the help of EU colleagues from Masaryk University. Mr Martin Glogar, Ms Radka Vičarová, and Mr Milan Videnovic are to coordinate writing a guide for training buddies, and prior to this, write a follow-up report on SCONUS training visit to Masaryk and the action plan.

NB. The part of the First session related to project partner reports was combined with the Third session related to action plans and rescheduled for Day 2.

Second Session: Quality Issues

The 3rd report of the Quality Assurance Group (QAG) was presented by Prof. dr Mike Dawney, Middlesex University, (participating via Skype) and discussed by QAG members Prof. dr Marek Frankowicz, Jagiellonian University and Prof. dr Zita Bošnjak, CONUS.

Prior to the report, Prof. Biljana Misic Ilic informed the Consortium Management team that Prof. Vera Markovic, the QAG member from UNI nominated at the kickoff meeting, has to be substituted, and proposed the new member, Prof. dr Vesna Lopicic, the vice-rector of UNI. The CMT voted and accepted the proposal.

Prof. Dawney's WP6 QAG report to Management Group Dec 2015 is available at:

http://mngt.fuse.ni.ac.rs/projects/wp6/dmsf?folder_id=83 and

http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=88. Prof. Dawney stressed that

although there were/are problems with sending Partner annual and WP semi-annual reports (several partners did not send them), all aspects of the project have been working well.

Among possible risk factors, Prof. Dawney identified the relatively low level of co-financing so far, which should be remedied as soon as possible. Regarding the issue from EACEA feedback, about teaching in English and FUSE activities to enhance the formation of the

course catalogues in English and courses in English, Prof. Dawney suggests that this topic should be addressed at the national level, so the assistance and involvement of project partners MESTD and CONUS is vital.

QAG noted and welcomed the increased participation of SCONUS.

Regarding the WPs, they are showing good progress. As for WP5 Dissemination, the suggestion is that it can be also very simple, paper-based, related to general objectives circulated among universities, faculties and students.

WP6, Quality, noted a very high awareness of the quality culture among the partners and good commitment. WP 7, Exploitation and Sustainability, is identified as the one with the most challenging tasks. It was stressed that learning agreements are absolutely necessary, it has been agreed, but adoption of principles across institutions should be achieved. Recognition of the need to change things at the national level is not there yet.

QAG report noted the WP 8 workload of the management team, and appealed for more cooperation at the institutional level to reduce the workload.

FUSE and SIPUS are the leading projects for internationalization in Serbia, and their already good cooperation should be increased during interproject coaching.

Financial management will be priority in the final phase of the project.

Prof. dr Marek Frankowicz, UJ, stressed that it is important to identify the most important risk factors for the project, e.g. cofinancing, development of national policies, cooperation at universities and real implementation, as well as to identify the progress milestones. He also proposed that QAG should introduce a kind of the web table, all boxes in the table should be ticked.

Prof. dr Zita Bosnjak talked about the national level, which recognizes the incoming students as vital for survival of universities. The strategy and the action plans are being made at the national level. CSU Self-assessment report is available at:

http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=87.

Prof. Frankowicz and Prof. Bosnjak stressed the problem of sustainability, which was also addressed later in the discussion.

THURSDAY, 3rd December, 2015

First session continued: Project Progress (continued)

Project partner reports dealing with outcomes (related to WP 1, 2, 3 in particular), impact and challenges were presented by Serbian HEIs representatives, Dr Vladan Pavlović, UNI, Prof. Miodrag Lazarević, BU, Dunja Malbaša, UNS, Olivera Mijatović, UNIKG, Dr Edin Dolićanin, SUNP, Dr Emilija Lipovšek, COT.

RS HEIs partners, who are also WP leaders, coupled their institution progress reports with their WP progress reports, so they are available in the same presentations. These partners

(UNI, BU, UNS, UNIKG) indicated a good level of accomplishment of all WP activities, and many more in progress or preparation to be completed by the end of the project, especially regarding the administrative and legal documents, institution website improvements, and mobility support services development. Dr VladanPavlovic presented the report on UNI, available at link: http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=88 .

Among its accomplishments, UNIKG particularly noted the new website in English as well as the course catalogue, with course descriptions in English. UNS has the new website, as well as a list of courses available in English presented at the website. The most important outcomes from College of Tourism, presented by Dr Emilija Lipovsek (available at http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=88) are the new website, the developed selection criteria for the nomination of students for foreign scholarships, which were officially adopted. For SUNP, as presented by Dr Edin Dolicanin, all the activities have been done as planned, and they participated at all FUSE events and activities. SUNP nominated the Erasmus coordinator and established the international office, and promoted academic mobility at various events and on various occasions.

Third Session: Action Plans per WPs

Action Plan for the next 6 months, (WP 1, 2, 3, 4, 5, 7, 8) and partner coordination per WPs were presented by Olivera Mijatović, Dunja Malbaša, Miodrag Lazarević, Biljana Mišić Ilić and Vladan Pavlović, as the continuation of the activities already started. The presentations for WP1, WP2, WP3 and WP4 are available in the presentations of WP progress, available at: http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=88 and also available at: http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=89 .

For WP1, Ms Olivera Mijatovic, UNIKG, implored that it is necessary to collect and upload tangible outcomes by December 15th 2015, since they have been already listed in the overview of existing documents and reported in the analytical report made by WP1.

WP1 will continue to work on new frameworks, procedures and documents related to Erasmus+, and gather information from all partner HEIs, who are working on this. Specifically, in the next 6 months, all partner should finish the developing and adopting university protocols and manuals for the staff dealing with international students and affairs (end date month 30) and finish the developing and adopting standardized documents to be issued to foreign students (month 25 to 32). Dr Andreas Weihe, UNIBA, suggested that non-degree students should be taken into account in addition to bachelor, master and phd students, and documents for exchange students (Erasmus, free-movers, and short bilateral agreements).

Prof. dr Misić Ilić proposed that WP1 make a draft recommendation for a document to recognize a category of students who come through bilateral agreements to faculties, not through Erasmus.

Foreign students from all faculties should be reported to the international office. WP1 should make a list of recommendations how to treat them and what kind of documents they should be given.

For WP2, Ms Dunja Malbasa specified activities A 2.2., dealing with developing (new) university manuals for foreign students for academic mobility and new contents and structure of university-faculty websites in a foreign language (English). The issue of A 2.4., making databases of available courses and programmes in foreign languages, was discussed as more complex than just listing courses. Finally, WP2 will continue developing promotion university materials for foreign students and other relevant material for academic mobility.

For WP3, Prof. dr Miodrag Lazarević indicated the finalization of the trainings (A 3.1 and A 3.2), followed by reports. Moreover, the capacity building analysis is done through questionnaires to be distributed at faculties at all partner HEIs.

Prof. Lazarević emphasized the planned second training session for FUSE key persons to be held at BU should be held after the analysis is performed with the aim to give precise recommendations, after the training visits and the analysis of the questionnaire, what the faculties should do for better mobility and internationalization. He stressed that it is closely related to WP 7, sustainability.

The most challenging task in WP3 is creating two databases, one for academic coordinators/host teachers at faculties and departments, and the buddy network (with SCONUS). Prof. Lazarević stated that organizing a buddy network is not such an easy task, and there should be instructions for buddies, followed by a guidebook. The CMT proposed that SCONUS should do this activity with the assistance of EU partner Masaryk University, and the persons in charge are Milan Videnović (SCONUS), Radka Vičarová and Martin Glogar (MUNI).

For WP4, Prof. dr Biljana Misić Ilić stressed that some activities take a bit longer to prepare, so A 4.2, 4.3 and 4.4 will be delivered a couple of months later than scheduled (month 30). In particular, the model of language support for teaching staff (A4.2) needs to be discussed and supported by the institutions' managements, since it requires funding beyond project FUSE.

For WP5, Dr Vladan Pavlović said that the current good practice of dissemination activities, especially in maintaining project website and MNGT platform should be continued, and

some more promotional materials will be made and distributed. Moreover, a dissemination event will be organized at UNI on April 21st 2016, along with some other planned large-scale events, possibly with SIPUS project, in the final stage of the project. The presentation is available at link: http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=89 .

For WP7, Prof. Biljana Mistic Ilic presented the report prepared by WP7 leader Prof. Vesna Stankov Jovanovic. The presentation is available here:

http://mngt.fuse.ni.ac.rs/projects/wp8/dmsf?folder_id=89 .

As for the activity organizing seminars for non-partner institutions, Prof. Mistic Ilic proposed that it should focus on colleges, not non-partner universities, since they do have relatively developed awareness and policies related to internationalization. The proposal that COT should organize a seminar and dissemination event for colleges, preferably during college conference in early summer 2016.

For WP8, the presentation made by Prof. Biljana Mistic Ilic is available here:

Discussion

The issue of sustainability was discussed as the very important one. It was closely linked with the next topic, Increasing awareness and impact at the national level.

Prof. Marek Frankowicz, UJ, proposed several new management progress tools to be used after the end of the project (e.g. special webpage at the national level, maintained at a small price by one university, a network of persons responsible for exchanges, with their own communication platform and one person as secretary, rectors' conference special committee, etc.) Along with the established documents and procedures, in order to ensure the focus in internationalization it should be addressed at the national level, for instance at rectors' conference. Prof. Juan-Antonio Perles-Rochel agreed that national level is important, and that FUSE should use CONUS to initiate a commission to discuss issues of internationalization, where one of the vice-rectors should be the head of the commission. Prof. dr Zita Bosnjak, CONUS, accepted the suggestion and added that it is time for CONUS to present the issues of internationalization to MESTD.

Ms Ivana Kovacevic, talked about the activities of MESTD related to some extent to internationalization. For the first time, there is the register of teaching staff, the number of study programmes (including the ones in English). Also, the Centre for academic and professional recognition has opened and it is much easier now to recognize foreign diplomas. MESTD is developing the Strategy of internationalization (with SIPUS project), and the issues of visas for foreign students and researchers (with the Ministry of Internal Affairs), which is relevant for FUSE.

Regarding the strategy for internationalization, Prof. Frankowicz said that it should include the criteria for ranking related to internationalization at faculty and university level.

Discussion of organizational and financial issues (interproject coaching, dissemination events, coordination meetings, reporting, co-financing) was chaired by Prof. Biljana Mišić Ilić. She briefly reported on the financial issues and noted with pleasure that there are no problems nor disputes. However, the level of cofinancing is still low, so she implored the partners who have not done it yet, to present their cofinancing plans and undertake cofinancing as soon as possible.

For interproject coaching, with the project SIPUS, a possibility to organize an event plus dissemination during the TREND conference was discussed – whether it should include only RS partners, and if not, which EU partners and how. It was left to the management of FUSE and SIPUS to agree on the mode, time and place of Interproject coaching and inform the partners as soon as possible.

A dissemination event is to be organized at UNI, on April 21st 2016, addressing the issue of internationalization awareness raising and student participation in mobility programs and buddy networks. Prof. dr Vesna Lopicic, Prof. dr Juan-Antonio Perles-Rochel and Doc Dr Vladan Pavlovic will be in charge of organizing it.

FORMAL DECISIONS ADOPTED

1. Prof. dr Vesna Lopicic, University of Nis, is nominated the member of Quality Assurance Group (QAG), instead of Prof. dr Vera Markovic, UNI.
2. The 4th Consortium management meeting will be held at Jagiellonian University, Krakow, May 5th-6th 2016.
3. To organize a dissemination event at UNI, on April 21st 2016. Prof. dr Vesna Lopicic, Prof. dr Juan-Antonio Perles-Rochel and Doc dr Vladan Pavlovic are in charge for this event.
4. To edit and publish a FUSE publication that will gather the joint reports on various aspects of RS HEIs' level of internationalization and problems based on analyses done in WP1, 2, 3, 4 during 2014 and 2015, after the analysis in WP3 is completed. The editors' team will be led by Prof. dr Miodrag Lazarevic.
5. To organize seminars for non-partner institutions (activity in WP7), it should focus at the level of colleges, not HEIs, since they are better informed and much more active. College of Tourism should organize such a seminar/dissemination event in late spring/summer 2016, for RS colleges.
6. Regarding reporting for WP6: Instead of end February 2016, for WP semi-annual reports, the deadline is March 25th 2016. Instead of Partner Self-evaluation report and WP report due September 30th 2016, all partners should submit input WP and partner report for the FINAL report, by the end of October 2016.
7. Regarding Interproject coaching: to organize the event together with project SIPUS, preferably during TREND conference in February 2016, coupled with dissemination. It is necessary to obtain prior approval from EACEA.

TO DO activities, for RS HEIs partners

1. To upload at the MNGT platform and website the documents related to internationalization, which can be considered FUSE outcomes, as indicated in the comparative outcomes checklist table and report gathered and prepared by WP1 leader UNIKG, by December 15th 2015.
2. To fill in the WP2 checklist table, prepared by WP2 leader and UNI team, by December 15th 2015.
3. SCONUS, with the help of colleagues from Masaryk university should write a follow up report related to the training visit, the action plan for SCONUS future activities and the guide for RS buddies. The task group: Milan Videnovic, RadkaVičarová and Martin Glogar.
4. In WP1.5, UNIKG to propose model documents to be issued for non-degree students (Erasmus, and especially non-Erasmus coming through bilateral agreements, at university and faculty level)

The Agenda of 2nd Consortium Management Team Meeting is given below:

Otto-Friedrich-Universität Bamberg



3rd Coordination Consortium Management Team Meeting

Project: FUSE

Project number: 544006-TEMPUS-I-2013-I-RS-TEMPUS-SMGR

Coordinator: University of Niš, Serbia

Venue: University of Bamberg, Germany

Building: An der Universität 2, Room 01.03 (first floor)

Date: December 2nd-3rd, 2015

Wednesday, 2nd December 2015

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| 9.30-9.45 | FUSE Participants Registration (entrance registration desk) |
| 9.45-10.00 | Welcome and Opening of the CMT meeting (Dr Andreas Weihe, Prof dr Sebastian Kempgen) |
| 10.00-11.40 | Project Progress (Chair Dr A. Weihe) |

- 10.00-10.40 FUSE Project Overall Technical, Organizational and Financial Progress
(Prof. Biljana Mišić Ilić, Project Coordinator)
Interim report and EACEA feedback, report on financial audit issues
(Milica Radulović, MA, UNI)
- 10.40-11.40 DEV WP reports related to outcomes
WP 1 Legislation and procedures adopted or pending (Olivera Mijatović, MA, UKG)
WP2 Mobility-related services and promotion activities enhanced/established (international offices, network of Erasmus coordinators, websites, etc...) (Dunja Malbaša, UNS)
WP3 Capacity building trainings and future databases (Prof. Miodrag Lazarević, BU)
WP4 Language support (Prof. Biljana Mišić Ilić, UNI)
- 11.40-12.00 Coffee break
- 12.00-13.00 Project Progress (continued)
Project partner reports: outcomes (related to WP 1, 2, 3 in particular), impact, challenges
(Serbian HEIs representatives, Dr Vladan Pavlović, UNI, Prof. Miodrag Lazarević, BU, Dunja Malbaša, UNS, Olivera Mijatović, UKG, Dr Edin Dolićanin, SUNP, Dr Emilija Lipovšek, COT)
- 13.30-14.30 Lunch at Restaurant Hoffmanns
- 14.30-15.00 Project Progress, continued (Chair Prof. Vesna Lopičić)
SCONUS report (activities, challenges) (Milan Videnović, Petar Debelnogić)
Discussion: EU partner's models of involving student/student organizations in facilitating the HEI's activities in incoming student mobility and recommendations for Serbia
(moderator Martin Glogar, Masaryk University)
- 15.00-15.30 Second Session: Quality Issues (Chair Alexandra Wolf, MA)
WP6 progress and 3rd QAG report (Prof. Mike Dawney, Middlesex University, Prof. Marek Frankowicz, Jagellonian University, Prof. Zita Bošnjak, CONUS)
- 15.30-16.00 Discussion
- 16.00-17.30 Short walking tour of Bamberg
- 19.00 – 22.00 Dinner at Restaurant Schlenkerla

Thursday 3rd, December 2015

- 10.00-11.20 Third Session: Action plan (Chair Dr Emilija Lipovšek)
- 10.00-11.20 Action Plan for the next 6 months, (WP 1, 2, 3, 4, 5, 7, 8) and partner coordination per WPs
(Olivera Mijatović, Dunja Malbaša, Miodrag Lazarević, Biljana Mišić Ilić, Vladan Pavlović)
- 11.20-11.45 Increasing awareness and impact at the national level (MESTD, CONUS, SCONUS)

(moderators Prof. Zita Bošnjak, Prof. Juan-Antonio Perles Rochel)

- 11.45-12.15 Coffee break
- 12.15-12.45 Discussion of organizational and financial issues (interproject coaching, dissemination events, coordination meetings, reporting, co-financing) (Chair Prof. Biljana Mišić Ilić)
- 12.45-13.15 AOB
- 13.15-14.30 Buffet lunch together with Serbian Erasmus+ students
- 14.30-15.00 Parallel individual meetings of project partners focused on joint project activities

ADDITIONAL

WP3 Training Session (presentation, workshop and discussion)

- 15.00-15.45 BAYHOST programmes for student and staff mobility
(Dr Nikolas Djukic, BAYHOST, Regensburg)
- 15.45-16.30 Student and staff mobility under Erasmus+ – first experiences and perspectives
(Dr Andreas Weihe, University of Bamberg)
- 16.30 Visit to the Bamberg Christmas Market
- 20.00 Dinner

Friday 4rd , December 2015

Additional WP3 Training session

(obligatory for SCONUS, others welcome)

- 09.00-11.00 Tandem project for incoming students at the University of Bamberg (Khrystyna Pavliukh, Katharina Scheffner)